

DCTs S. S. Dempo College of Commerce and Economics

Cujira, St.Cruz- Goa

**MINUTES OF THE MEETING OF  
THE INTERNAL QUALITY ASSURANCE CELL (IQAC)**

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The first meeting of the IQAC for the academic year 2017-18 was held on 12<sup>th</sup> September, 2017 at 11.30 a.m. in the meeting room of the college.

The agenda for the meeting was as under:

1. To read and approve minutes of the IQAC meeting held on April 22<sup>nd</sup>, 2017.
2. Induction of new members.
3. To discuss new NAAC format.
4. To discuss medium and long-term plans of action.
- 5.A.O.B

Following members of the IQAC were present during the meeting:

Sr. No.	Name and Designation
1.	Dr. Radhika S. Nayak, <i>Principal and Chairperson (IQAC)</i>
2.	Dr. Harip Khanapuri, <i>Vice Principal and Faculty Representative</i>
3.	Assoc. Prof. Gauri Tamba, <i>Faculty Representative</i>
4.	Dr. Aruna Mesquita e Noronha, <i>Faculty Representative</i>
5.	Asst. Prof. Sonya Angle, <i>Co-ordinator for BBA, Faculty Representative</i>
6.	Ms. Anjali Bhide, <i>Librarian</i>

7.	Mr. Krishnagopal Rajanala, <i>Local Society Member</i>
8.	Asst. Prof. Anand Naik Panvelkar, <i>IQAC Coordinator</i>
9	Mr. Rajesh Bhatikar, <i>Management Representative</i>
10	Mr. Kirit Maganlal, <i>Industry Nominee</i>
11.	Ms. Gautami Karapurkar, <i>Administration Representative</i>

The following business was transacted during the meeting: -

1. The Principal welcomed the members for the first meeting of the academic year 2017-18. The minutes of the meeting held on 22<sup>nd</sup> April 2017 were read by the IQAC coordinator Asst. Prof Anand Panvelkar. Mr. Krishnagopal proposed the minutes and was seconded by Mr. Kirit Maganlal.
2. The Principal asked for suggestions on the induction of new members to the IQAC. The names suggested were (A) Mr. Ashish Prabhu Verlekar, (B) Mr Shailesh Usgaonkar and, (C) Mr. Satyaprakash Kamat.
3. The Principal announced the new guidelines for NAAC. She said that weekly sessions were being conducted by IQAC and FDRC for the faculty members.
4. She also mentioned about E-platform *Prapti* introduced by the college which would help in maintaining updated records in the college of various activities.
5. The Principal informed the members that the new administrator Mr. Rajesh Bhatikar had joined from 1<sup>st</sup> August 2017 and that he aims at improving the administration and carrying on online processes as well as expansion of academic activities.
7. The Principal also informed the members that Local Management Committee has allowed for two programmes viz; B. Com. Honours and B.Voc. programme in media and journalism. She said that the chairman has asked to promote the programmes outside Goa for more student intake. He has also planned for hostel facilities for non-resident students.

8. The Principal presented short term plans of all departments. She also informed about the M.Com department starting competitive coaching programme for MBA and Commerce department starting with Business Analytics Programme.

9. Mr. Maganlal appreciated the efforts put in by the Commerce department for starting Business Analytics programme.

10. Dr. Khanapuri said that the Business Analytic course would be offered to outside students as well. He also said that the trainers of the course were well qualified and experienced. The digital marketing course would be launched in the next semester. He informed that the chairman would be presenting the certificates to the first batch of the students of the 'Business Analytics' programme.

11. Mr Krishnagopal stressed upon the need for repositioning the placement activities . He said that skills development programmes have to be introduced and job summaries to be made available to the students for information.

12. The Principal informed about the new software to track students' progression.

13. Dr. Khanapuri stressed upon the need for increased corporate participation.

14. Mr. Krishnagopal said that small projects have to be undertaken by the students to get exposure of practical work. He also said that a survey needs to be undertaken to find where the jobs are available to the graduates.

15. Mr. Krishnagopal said that the students need to be well-groomed and should know how to operate in a business environment.

16. Mr. Maganlal said that the college should get the right connect with the industry to get small projects. He said that the college should find like-minded companies and get projects from them.

17. Mr. Bhatikar said that tracking of the student's progression can be done by using a software called ALMA Shine. Reputed institutes are benefitting from the services of these agencies.

18. Mr. Bhatikar said that the affiliated colleges do not have control on the syllabus. As a result, the college needs to find deficiency in students and work on them to make them industry ready.

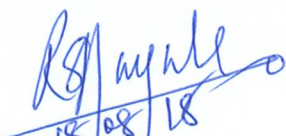
19. Mr. Maganlal said that small courses add value to the student's qualifications and make them industry ready.

20. Mr. Bhatikar said that the students would be willing to pay for short-term courses as long as they have value addition.

21. It was suggested that the meeting of the IQAC be held on last Thursday of every month.

The meeting ended with a Vote of Thanks by the Principal.

  
18/08/18  
DR. ARUNA MESQUITA e NORONHA  
IQAC COORDINATOR

  
18/08/18  
PRINCIPAL  
S.S. DEMPO COLLEGE OF  
COMMERCE & ECONOMICS,  
Cujira Integrated Educational Complex

**INTERNAL QUALITY ASSURANCE CELL**  
**Quality Initiatives / Action Taken Report of the IQAC for the Academic Year**  
**2017-18**

S.No	Recommendations of IQAC	Action Taken	Reasons for Deviation	Planned Action
1	Integrated Master of Commerce Programme	Syllabus was drafted with inputs from Chartered accountants and Companies Secretaries. The Programme plans were pushed forward to the Goa University	-	-
2	Change from Master of Arts in Tourism and MATHM to MTTM		-	-
3	Weekly IQAC sessions	The IQAC co-ordinator organised sessions every Wednesday from 12:30 onwards	-	-
4	Weekly FDP sessions	The FDRC organised sessions every Friday from 12:30 onwards	-	-

*Arunka*  
18/08/2018

DR ARUNA MESQUITA e NORONHA  
(IQAC COORDINATOR)

